

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS  
AND INTERIOR DESIGNERS**

**BOARD MEETING MINUTES  
January 18, 2005**

**DATE:** January 18, 2005

**LOCATION:** 122 Northern Ave.,  
Gardiner, Maine

**TIME SCHEDULED:** 9:00 a.m.

**TIME CALLED TO ORDER:** 9:15 a.m.

**TIME ADJOURNED:** 1:00 p.m.

**MEMBERS PRESENT:**

William Bisson, Architect  
Robert Armitage, Architect  
Terrence DeWan, Landscape Architect –  
left at 12:10  
Lori White, Interior Designer – left at 10:30  
Janet Hansen, Architect  
Claire Hunt, Public Member  
Cinderella Norris, Architect

**MEMBERS ABSENT:**

Melvin Braverman, Public Member  
R. Michael Pullen, Architect

**OTHERS PRESENT:**

Carol Leighton, Administrator  
Robert Perkins, A.A.G.  
Kim Baker-Stetson, Licensing Clerk  
Susan Greenlaw, Board Clerk

**CALL TO ORDER**

The meeting was called to order by Board Chair William Bisson at 9:15 a.m.

**AGENDA MODIFICATIONS**

Members agreed to add the following items to the agenda:

- Query from Rhode Island Board – practice of architecture

**OLD BUSINESS**

Action on Minutes of November 16, 2004 Meeting

A motion was made by Claire Hunt to approve the minutes of the November 16, 2004 meeting as written; seconded by Janet Hansen. Unanimous.

Action on Tabled Applications/Items

Interview with Austin Smith (see table) – Mr. Smith was interviewed at the November 2004 meeting required to return with additional information.

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**NEW BUSINESS**

Election of Officers

A motion was made by Claire Hunt to elect William Bisson as Chair, Terrence DeWan as Secretary, and Robert Armitage as Complaint Officer; seconded by Janet Hansen. Unanimous.

Administrator's Report

March Meeting – Reschedule: Meeting was rescheduled to March 29, 2005.

Rule Hearing Date: Scheduled for March 29, 2005.

Out of State Travel: All travel requests must be submitted to the office for processing, which includes travel by members of the Board who agree to serve as members of subcommittees, etc.

Public Utilities Commission Investigation of Building Code Compliance and Enforcement Methods: Information was provided to members regarding the issue of compliance with the Energy Code.

Legislation - L.R. "An Act to Clarify the Ownership and Management of Architectural Firms": This was brought to the Board's attention for informational purposes.

Complaint Officer's Report

Nothing to report.

Interviews

NAME	RECIPROCITY OR EXAM	LICENSE TYPE	ACTION
Rebecca Day-Dillon	Exam	Architect	Approved for exam Motion by Hansen Second by Armitage Unanimous
Austin Smith	LARE	Landscape Architect	Approved for exam Motion by DeWan Second by Hunt Unanimous
Theodore Vedock	Exam	Architect	Approved for exam Motion by Hansen Second by Norris Unanimous

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NAME	RECIPROCITY OR EXAM	LICENSE TYPE	ACTION
Grace Riggan	Reciprocity with TX	Architect	Accepted voluntary withdrawal of application Motion by Hunt Second by Armitage Unanimous
David Bierzonski	Reciprocity with PA	Architect	Rescheduled to March
Ann Kearsley	Reciprocity with AZ	Landscape Architect	Approved for reciprocity Motion by DeWan Second by Hunt Unanimous
Scott Collard	Exam	Landscape Architect	Approved for exam Motion by DeWan Second by Hunt Unanimous

Statute/Rule Revisions

Review and Action on Applications

Correspondence

Letter from Glen MacWilliams – Unlicensed Practice of Architecture: The Board received a letter requesting the Board's clarification of policy regarding unlicensed practice of architecture. The Board expressed concern that this constitutes unlicensed practice and should be referred to the Attorney General's Office. A motion was made by Janet Hansen to request A.A.G. Bob Perkins query the company involved in this matter regarding their authority to practice architecture; seconded by Claire Hunt. Unanimous.

Letter from Seth Spiller – Additional Facts Relative to Statements in Letter by Glen MacWilliams: It was decided to respond with the Board's acknowledgement and appreciation for the additional information.

CLARB Memo – November 2004 Administration of L.A.R.E.: This was provided to members for informational purposes.

West Virginia Board of Architects Newsletter: This was provided to members for informational purposes.

Professional Licensing Report Article – Scope of Practice: This was provided to members for informational purposes.

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NCEES News Release – Architecture as it Differs from Engineering: This was provided to members for informational purposes.

Statute/Rule Revisions

More information will be available for the May meeting.

Review and Action on Applications

Requests for reinstatement:

- William Gustafson (expired 6/30/04)
- Bruce Heyl (expired 6/30/03)
- John Wilson (expired 6/30/04)

A motion was made by Robert Armitage to notify each that pursuant to 32 M.R.S.A. Chapter 3-A §224-A2 each must submit completed applications and appropriate documentation; seconded by Claire Hunt. Unanimous.

Next Meeting Scheduled for March 29, 2005

**OTHER BUSINESS**

A motion was made by Claire Hunt to approve travel for Terrence DeWan to attend the CLARB Spring Meeting scheduled for February 25-26, 2005 in Denver, Colorado; seconded by Janet Hansen. Unanimous.

**ADJOURN**

Being no further business, the meeting adjourned at 1:00 pm.